



Inner West Community Committee

Armley, Bramley & Stanningley, Kirkstall

**Meeting to be held in Dixon Unity Academy
whingate Road, Leeds, LS12 3DS - Conference
room / library**

Wednesday, 27th November, 2019 at 6.00 pm

Councillors:

L Cunningham
J McKenna
A Smart

- Armley;
- Armley;
- Armley;

C Gruen
J Heselwood
K Ritchie

- Bramley and Stanningley;
- Bramley and Stanningley;
- Bramley and Stanningley;

H Bithell
J Illingworth
F Venner

- Kirkstall;
- Kirkstall;
- Kirkstall;





Co-optees

Hazel Boutle

Armley Ward

Jonathan Butler

Bramley & Stanningley Ward

Gemma Graham

Bramley & Stanningley Ward

James Gray

Armley Ward

Jessica Haigh

Kirkstall Ward

Steve Harris

Kirkstall Ward

Stephen McBarron

Bramley & Stanningley Ward

Agenda compiled by: Debbie Oldham

Governance Services, Civic Hall, LEEDS LS1 1UR

Head of Stronger Communities – Liz Jarmin Tel: 0113 37 89035

Images on cover from left to right:

Armley - Armley Mills; Armley Library (old entrance)

Bramley & Stanningley - war memorial; Bramley Baths

Kirkstall – Kirkstall Leisure Centre; deli market at Kirkstall Abbey

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-'</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM / COMMUNITY FORUMS</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES - 25TH SEPTEMBER 2019</p> <p>To approve as a correct record the minutes of the meeting held on 25th September 2019.</p>	1 - 8
8			<p>MATTERS ARISING</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9	Armley; Bramley and Stanningley; Kirkstall		<p>APPOINTMENT OF CO-OPTEEES UPON THE COMMUNITY COMMITTEE</p> <p>The report of the City Solicitor invites Members to give consideration to appointing co-optees to the Community Committee for the duration of the 2019/2020 municipal year.</p>	9 - 12
10	Armley; Bramley and Stanningley; Kirkstall		<p>DIXONS UNITY ACADEMY UPDATE</p> <p>The report of the Principal of Dixons Unity Academy is to provide the Inner West Community Committee with an update on Dixons Unity Academy.</p> <p>(Report attached)</p>	13 - 14
11	Armley; Bramley and Stanningley; Kirkstall		<p>LEEDS WEST ACADEMY UPDATE</p> <p>The report of the Principal of Leeds West Academy is to provide the Inner West Community Committee with an update on Leeds West Academy.</p> <p>(Report attached)</p>	15 - 16
12	Armley; Bramley and Stanningley; Kirkstall		<p>WASTE SERVICE REVIEW</p> <p>The report of the Deputy Chief Officer, Waste Management is to provide the Inner West Community Committee with an update on the Service Review of Waste Management.</p> <p>(Report attached)</p>	17 - 18
13	Armley; Bramley and Stanningley; Kirkstall		<p>FINANCE REPORT</p> <p>To consider the report of the Head of Stronger Communities which provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2019/20.</p> <p>(Report attached)</p>	19 - 32

Item No	Ward/Equal Opportunities	Item Not Open		Page No
14	Armley; Bramley and Stanningley; Kirkstall		<p>AREA UPDATE REPORT</p> <p>The report of the Head of Stronger Communities brings to the attention an update of the work of the Communities Team, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p> <p>(Report attached)</p>	33 - 52
15			<p>DATE AND TIME OF NEXT MEETING</p> <p>The Meeting of the Inner West Community Committee will be on Wednesday 18th March 2020, at 6pm.</p> <p>VENUE DETAILS FOR THIS MEETING</p> <p>The Dixons Unity Academy – Whingate Road Leeds LS12 3DS</p>	53 - 54

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p>THIRD PARTY RECORDING PROTOCOL</p> <p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	

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INNER WEST COMMUNITY COMMITTEE

WEDNESDAY, 25TH SEPTEMBER, 2019

PRESENT: Councillor H Bithell in the Chair

Councillors C Gruen, J Heselwood,
J McKenna, K Ritchie, A Smart and
F Venner

CO-OPTEEES PRESENT

H. Boutle, J Butler, J Gray, S McBarron

17 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

18 Exempt Information - Possible Exclusion of the Press and Public

There were no exempt items.

19 Late Items

There were no late items.

20 Declarations of Disclosable Pecuniary Interests

No declarations of disclosable pecuniary interests were made.

21 Apologies for Absence

Apologies for absence were received from Councillors Cunningham and Illingworth, and Gemma Graham, Co-optee for Bramley and Stanningley.

22 Open Forum / Community Forums

In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, the Chair allocated time for Mr Richard Warren a member of the public to make representation to the Community Committee.

Mr Warren informed the Community Committee that he organised running, walking and cycling clubs in the local area including Wellington Pacers and Farsley Flyers. Mr Warren explained that he also organised running for parents at local schools after they had dropped their children off at the school gates. He said that getting parents involved with activities was a way of getting children involved in exercise and in community events.

Mr Warren also organises healthy walks and history walks in the local area and is a part of lovetoride.net, He is a part of voluntary groups which support Farsley Festival and the Friends of Farsley Rehoboth Burial Ground who are working to clean up the cemetery.

Mr Warren informed the Committee that his background was in I.T. and was able to provide technical support for websites to promote new clubs.

The Chair thanked Mr Warren for his contribution to the meeting.

23 Minutes - 2nd July 2019

RESOLVED – To approve the minutes of the meeting held on 2nd July 2019.

24 Matters Arising

Members were informed that in relation to Minute 9 – Appointments to Outside Bodies the Local Care Partnerships (LCP's) where now looking to appoint Members from Community Committees where boundaries crossed. Inner West were asked to consider appointing a Bramley/ Stanningley Ward Member to the Pudsey LCP. Members decided to consider this outside the meeting and agree an appointment at the next Community Committee meeting.

The Chair invited Members to consider how the wards should spend Community Infrastructure Levy (CIL) money for the next meeting.

The Chair suggested that, as part of the Environmental Champion's role and given the Council's focus on Climate Emergency, the Community Committee might consider an action day in each ward once a year. Members were of the view that this was a good idea and the Environmental Champions, Councillors Illingworth and Smart were asked to look at arranging this.

Members discussed the Inner West Youth Summit and it was requested that Members make contact with the schools in their wards, to encourage their participation in the event.

Members noted that the Community Committee Facebook page had increased its followers to 817.

The Chair provided an update on Burley Road saying that the requested report had not been finished in time for the September meeting, therefore officers would be updating Kirkstall Members at a later date. The Chair extended the invite to all Members to attend if they so wished, and would provide the date when known.

25 Get Set Leeds

The report of the Director of Public Health updated the Community Committee on the progress made in relation to 'Making Leeds a more active city'.

The report also provided an overview of 'Get Set Leeds' and the promotion of the city wide conversation. Members received a presentation and were informed of the following points:

- The aim of the Council is to make Leeds the most active city in the UK;
- The 'Get Set Leeds' agenda links into the Climate Emergency agenda promoting healthy eating and exercise;
- Engaging families is key to the success of this agenda looking at a whole lives approach;
- To change behaviours to activity and eating to reduce diabetes, cancers, cardio vascular disease, and promote physical and mental benefits and improve life during old age;
- Explained the 5 stage approach which the team are working to as listed in 3.15 of the submitted report with timescales that cover the next 12 months;
- Want to attend local groups and work with the community to see what is wanted by the local community;
- Get Set Leeds is targeted at ages 14 years and upwards;
- Working with Sports England to promote this agenda;
- Data from the survey will be analysed by Leeds Beckett University.

Discussions at the Community Committee included the following points:

- Connection between mental health and physical activity;
- Initiative just launched call 'Active Imagination' for pre-school children;
- The need to engage with all the community;
- Need to identify those who are already active in communities and engage with and support them;
- Try to address issues where funding is linked to performance, so small groups and activities that are not as popular don't lose out on funding.

RESOLVED – To:

- Note the content of the report;
- Champion the 'Get Set Leeds' conversation and the completion of the online survey: getsetleeds.co.uk;
- Spread the word across networks and communities encouraging people to join the conversation;
- Share social media posts and links to promotional video and online survey.

26 Climate Emergency and Air Quality

The Community Committee received a presentation which provided background on the Climate Emergency and on-going work on air quality.

Members were informed of the following points:

- In March 2019 the Council declared a Climate Emergency with the target to work towards net zero by 2030 for the whole city;
- As part of the climate emergency the Council has committed to undertake a city conversation to include residents, public sector, businesses and the third sector;
- The team have attended events such as breeze, Pride and Chapeltown Carnival, these events have been used to engage with communities;
- It was noted that there had been a 9% response rate to the questionnaire from this area;
- Alongside climate change the Council is also focusing on increasing biodiversity across the city with planting schemes, and a more relaxed approach to mowing to encourage nature;
- Introduction of the Clean Air Zone to improve the air quality through a number of measures including 'scoot to school' scheme, anti-idling campaign, roll out of charge points, changes in the council fleet vehicles to a more green fleet;
- The campaign is working with the World Wildlife Fund to see how the carbon footprint of Leeds compares with other cities;
- The campaign looks to focus on biodiversity, food what we eat and where it comes from, making homes more energy efficient, reducing food waste, and recycling, reusing and repairing;
- Promotion of traffic free days.

The Committee Community discussed the following points:

- Population growth in relation to climate change;
- Planning section 215 notices to assist with biodiversity;
- Air travel including; emissions, use of bio fuel, frequent flying taxation;
- The need to make recycling businesses and recycled products more accessible;
- More information on where to buy recycled goods;
- How to engage with people in more deprived areas of Leeds;
- Need to engage with residents associations, private landlords, local forums;
- Work with public transport to improve services and get more people to use it;
- Electric vehicles;
- Work together with local communities to respect the area they live and encourage involvement in community action days, car free days, play streets.

RESOLVED – To:

- Receive the presentation and to offer any feedback;

- Provide feedback on the best way to engage with the local community, including potential to link to the youth summit;
- Highlight any locations in the area where there is scope to increase biodiversity;
- Highlight any areas where idling is an issue and where the promotional banners could be used to best effect;
- Identify any schools that may be interested in hosting car free days;
- Identify any areas that may be interested in participating in a rolling programme of car free days in 2020.

27 Appointment of co-optees to the Community Committee

The report of the City Solicitor invited Members to give consideration to co-opting 3 people to the Community Committee covering Armley and Kirkstall wards.

RESOLVED – To appoint the following co-opted members:

- James Gray as co-optee for Armley Ward
- Jessica Haigh as co-optee for Kirkstall Ward
- Steve Harris as co-optee for Kirkstall Ward

28 Finance Report

The Head of Stronger Communities report provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2019/20.

Members' attention was drawn to the tables within the submitted report which provided a list of projects that have been funded and the remaining balances.

Members were requested to give consideration to projects listed from point 20 – 27 of the submitted report.

Members noted the Delegated Decisions listed at point 28. It was noted that the approval of the funding for the Portable Defibrillator for Armley Helping Hands had not yet been communicated to the group. The Communities Team were to look into this.

The report also contained monitoring information on the Kirkstall Festival which had been supported by the Inner West Community Committee.

RESOLVED – To note:

- a) Details of the Wellbeing Budget position
- b) Considered and approved the following projects:

Project	Organisation	Amount Approved	Ward

Broadlea Teatime Club	Barca Leeds	£3,773	Bramley & Stanningley
Bramley Youth Group	Bacra Leeds	£1,100	Bramley & Stanningley
One Stop Shop Project	Grassroots enterprise for social inclusion and poverty relief	£6,000	Kirkstall
Wythers Community Development – The Greenhouse Project	Voluntary Action Leeds	£5,000	Armley
Young People-led participative research / social action project	Bramley Our Place	£4,850	Bramley & Stanningley
Speed Calming measures for Victoria Park		£16,000 £10,000 (Capital) & £6,000 (Revenue)	Armley
Support for the purchase of sanitary products for community hubs	Period Poverty Campaign	£1,500 (£500 per ward)	All Wards

Project deferred:

Drugs :The Truth	Drug Watch Foundation	£10,000 £3,333.33 per ward DEFERRED	All wards
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- c) Projects approved by delegated decision;
- d) Monitoring information of projects which had been funded;
- e) The position of the Youth Activity Fund position;
- f) Small Grants Budget;
- g) Community Skips Budget;
- h) Capital Budget; and
- i) Community Infrastructure Levy Budget.

29 Forward Plan 2019/20

The Head of Stronger Communities provided the Inner West Community Committee with an update on the Workshops and Engagement from the Communities Team for 2019/20.

Members were advised that the next Community Committee on 27th November 2019, will focus on Education with invites being sent out to the Head teachers of all the High Schools in the Inner West area. Members were informed that the workshop also to be held on 27th November 2019 would be on Road Safety.

It was suggested that future environmental actions days should be included in the Forward Plan.

RESOLVED – To note the content of the report

Cllr. Venner left the meeting at 8pm, at the end of this item.

30 Update Report

The report of the Head of Stronger Communities updated Members on the work of the Communities Team linked to the priorities identified by the Community Committee.

It was noted that the Employment Forums Chaired by Cllr. Pryor had yet to be re-established.

Members requested evaluation reports on those projects which had taken place over the summer for Youth Activities.

RESOLVED – To note the content of the report.

31 Date and time of next meeting

The next meeting of the Inner West Community Committee will be on Wednesday 27th November 2019, at 6pm.

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Report of: City Solicitor

Report to: Inner West Community Committee, [Armley, Bramley & Stanningley, Kirkstall]

Report author: Debbie Oldham, Tel: 0113 3788656

Date: 27th November 2019

For decision

Appointment of Co-optees upon the Community Committee

Purpose of report

1. This report invites Members to give consideration to appointing co-optees to the Community Committee for the duration of the 2019/2020 municipal year.

Main issues

2. In considering this issue, the committee is invited to have regard to the following rules associated with Community Committee co-optees:
3. Article 10 of the Constitution states that by resolution Community Committees may appoint or remove non-voting Co-opted Members who may participate in the business of the Community Committee.
4. The relevant Community Committee Procedure Rules state that:
5. Co-opted members may participate in the debate in the same way as Elected Members, (but will be non-voting members of the Committee).
6. No co-opted member shall be appointed for a period beyond the next Annual Meeting of the Council.
7. With regard to participation on financial matters, in line with Section 102(3) of the Local Government Act 1972, the procedure rules state that, 'Co-optees will not ...participate in

(the) business of the committee which regulates or controls the finance of the area'. This would preclude co-optees participating on matters such as Wellbeing funding applications for example.

Options

8. Members are invited to consider the principle of potentially appointing co-opted members to the Community Committee.
 - Stephen Garvani – Co-optee for Kirkstall Ward
 - Donna Bell – Co-optee for Armley Ward

Corporate considerations

a. Consultation and engagement

This report provides Community Committee Members with the opportunity to formally consider the possible appointment of non-voting co-optees to the Committee for the remainder of the municipal year.

The provision of co-opted representatives on Community Committees enables representatives of the local community to engage in the Committee's decision making processes.

b. Equality and diversity / cohesion and integration

In considering the appointment of co-optees, Members may wish to give consideration to ensuring that any co-options are representative of the neighbourhoods that the Community Committee covers.

c. Council policies and city priorities

Co-opted representation on Community Committees, which enables representatives of the local community to engage in the decision making process is in line with the Council's Policies and City Priorities.

d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In a decision does not extend to those taken by Community Committees.

Conclusion

9. Given the provisions within the Constitution regarding the appointment of co-opted representatives to Community Committees, the Community Committee is invited to consider the principle of potentially appointing co-opted members to the Community Committee.

Recommendations

10. The Community Committee is requested to consider the principle of potentially appointing co-opted members to the Community Committee.

Background information

- **Not Applicable**

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Report of: Dixons Unity Academy

Report to: Inner West Community Committee

Report author: Danny Carr

Date: 27th November 2019

To note

Dixons Unity Academy – Update

Purpose of report

1. To provide the Inner West Community Committee with an update on Dixons Unity Academy.

Main issues

2. The attached report is provided at the specific request of the chair of Inner West Community Committee.

Recommendations

3. To note the contents of the briefing note and receive the update from Dixons Unity Academy.

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Report of: Leeds West Academy

Report to: Inner West Community Committee

Report author: Christian Wilcocks

Date: 27th November 2019

To note

Leeds West Academy – Update

Purpose of report

1. To provide the Inner West Community Committee with an update on Leeds West Academy.

Main issues

2. The attached report is provided at the specific request of the chair of Inner West Community Committee.

Recommendations

3. To note the contents of the briefing note and receive the update from Leeds West Academy.

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Report of: Waste Management

Report to: Inner West Community Committee

Report author: John Woolmer

Date: 27th November 2019

To note

Waste – Service Review

Purpose of report

1. To provide the Inner West Community Committee with an update on the Service Review of Waste Management.

Main issues

2. The attached report is provided at the specific request of the chair of Inner West Community Committee.

Recommendations

3. To note the contents of the briefing note and receive the update from Waste Management.

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Report of: Head of Stronger Communities

Report to: Inner West Community Committee
[Armley, Bramley & Stanningley, Kirkstall]

Report author: Karen McManus 0113 5350727

Date: 27th November 2019 For decision

Inner West Community Committee - Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2019/20.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.

7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Inner West Community Committee this means that the money for the Armley, Bramley & Stanningley, Kirkstall wards will be administered by the Inner West Community Committee.
9. It was agreed at Inner West Community Committee on the 20th June 2018 that CIL monies for Armley, Bramley & Stanningley, Kirkstall would go where it is needed across the Inner West Community Committee area, to be decided by the elected members of the Inner West. Members will have mindfulness of the area where development is and local sensitivity around this.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when the following 'minimum conditions' have been satisfied:
 - a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;

- b. a delegated decision must have support from a majority of the Community Committee elected members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
- c. details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for members' information.

15. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2019/20

16. The total revenue budget approved by Executive Board for 2019/20 was **£169,170**.

Table 1 shows a carry forward figure of **£134,682** which includes underspends from projects completed in 2018/19. **£57,459** represents wellbeing allocated to projects in 2018/19 and not yet completed. The total revenue funding available to the Community Committee for 2019/20 is therefore **£246,393**. A full breakdown of the projects approved or ring-fenced is available on request.

17. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

18. The Community Committee is asked to note that there is currently a remaining balance of **£46,644**. A full breakdown of the projects is listed in Table 1 and is available on request.

TABLE 1: Wellbeing revenue 2019/20

	£
INCOME: 2019/20	£169,170
Balance brought forward from previous year	£134,682
Less projects brought forward from previous year	£57,459
TOTAL AVAILABLE: 2019/20	£246,393

Ward Projects	£	Ward Split		
		Armley £84,461	Bramley & Stanningley £77,439	Kirkstall £84,493
Small Grants & Skips	£6,000	£2,000	£2,000	£2,000
Community Engagement	£1,500	£500	£500	£500
Priority Neighbourhoods	£3,000	£1,000	£1,000	£1,000
Kirkstall Matters Magazine 2019/20	£1,900			£1,900
Leeds Little Free Library Armley	£1,000	£1,000		
Fairfield Community Centre	£10,000		£10,000	
Festive Lights	£4,244	£2,500	£1,744	
CLLD Match Funding	£9,000	£3,000	£3,000	£3,000

Two Family Fun Activity Days & Assault Course Challenge rebuild	£2,920	£973.33	£973.33	£973.34
Targeted Holiday Diversionary Activities	£1,466.66		£733.33	£733.33
Music From The Attic - Kirkstall	£3,600			£3,600
Irish arts and cultural activities and events in Kirkstall and Armley 2019-20	£925	£462.50		£462.50
Inner West CCTV	£3,000		£2,000	£1,000
Youth Summit	£1,500	£500	£500	£500
Summer Holiday Targeted Provision – Inner West	£1,200	£400	£400	£400
Armley Festival 2019	£2,750	£2,750		
Armley Festive Lights Switch On Event 2019	£6,328.45	£6,328.45		
Game Safety Course	£7,635		£7,635	
Armley park events 2019	£2,000	£2,000		
Defibrillator	£2,000	£2,000		
Bramley Festival	£4,000		£4,000	
Bramley's Christmas Light Switch On 2019	£3,071		£3,071	
Go Wild Bramley	£5,000		£5,000	
Bramley Fall Park Measured Mile	£1,500		£1,500	
Sassy Divas Leeds	£1,260		£1,260	
Kirkstall Art Trail 2019	£3,600			£3,600
Kirkstall Festival	£5,500			£5,500
Children's Champion Project	£4,250			£4,250
#GreeningGreyBritain	£650			£650
Festive Light Display	£5,000			£5,000
Kirkstall planting	£700			£700
Kirkstall Youth Group	£8,021.25			£8,021.25
Spenn Lane Youth Group	£8,662.50			£8,662.50
Barley Mow Project	£1,000		£1,000	
Celebrate World Circus Day	£3,017			£3,717
Craggside Rec CCTV	£3,221			£3,221
Leeds Little Free Library Kirkstall	£2,000			£2,000
Money Buddies	£7,757.44	£5171.44		£2,586
Positive Futures	£4,210		£4,210	
Kirkstall Community Cinema	£2,550			£2,550
Outdoor Summer Cinema	£16,849	£5,616.33	£5,616.33	£5,616.34
Tackling Noise Nuisance	£750			£750
Food Frenzy	£2,000	£1,000	£1,000	
Defibrillator Awareness Training	£240	£240		
Armley In Bloom	£4,000	£4,000		
Bramley After School Hub Klub	£3,128.18		£3,128.18	
Portable Defibrillators	£3,104	£3,104		
Broadlea Tea Time Club	£3,891		£3,891	
Bramley Youth Group	£1,100		£1,100	
One Stop Shop Project	£6,000			£6,000
Wythers Community Development – The 'Greenhouse' project	£5,000	£5,000		
Young people-led participative research / social action project	£2,500		£4,850	
Victoria Park Traffic Calming	£6,000	£6,000		
Period Poverty	£1,500	£500	£500	£500

Balance remaining (Total/Per ward)	£46,644	£29,823	£8,714	£8,107
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Wellbeing and Capital projects for consideration and approval

19. The following projects are presented for Members' consideration:

20. **Wellbeing Project Title:** Trinity Network Dewsbury Road Kitchen New Cookers Necessity
Name of Group or Organisation: South Leeds Team Ministry Charity LTD Trinity Network
Amount proposed from Wellbeing Budget: £1,150
Wards covered: Armley

Project Description: Provide hot meals for the members of Armley Helping hands. This organisation in Armley relies on Trinity Network to enable them to fulfil their lunch club's obligations which are critical to the health and wellbeing of this community. Our kitchen at Dewsbury Road provides Armley Helping Hands with 1280 meals per year.

This funding will be used to purchase the necessary new cookers for Dewsbury Road to enable our hot meals service to continue to flourish and provide the 10730 (2018) meals annually.

Community Committee Priorities: Best City for Communities, Best City for Health & Wellbeing

21. **Wellbeing Project Title:** Wellbeing Project
Name of Group or Organisation: Armley Children's Centre
Amount proposed from Wellbeing Budget: £1,000
Wards covered: Armley

Project Description: Supporting local families through gaining practical skills, improving chances for employment, helping families to access education, providing a safe space for parents to learn skills while their children are safe in a crèche, working with local providers to build confidence and self-esteem through building their knowledge and skill sets.

Community Committee Priorities: Best City for Health & Wellbeing, Best City for Children & Young People, Best City for Communities

22. **Wellbeing Project Title:** School parking Signs
Name of Group or Organisation: Communities Team
Amount proposed from Wellbeing Budget: £4,000
Wards covered: All Inner West, **£1,333.33 per ward**

Project Description: To supply parking signs to schools in the Inner West to encourage parents to park in a more responsible manner, making the area safer for children and their families.

Community Committee Priorities: Best City for Children & Young People, Best City for Health & Wellbeing, Best City for Communities.

23. **Wellbeing Project Title:** Drugs: The Truth
Name of Group or Organisation: Drug Watch Foundation
Amount Proposed from Wellbeing Budget: £10,000

Wards Covered: All Inner West **£3,333.33 per ward**

Project Description: Drug Watch Foundation (DWF) provides drug and alcohol awareness information packs and workshops to children up to 19 years in schools and colleges, across England and Wales, educating them about the dangers, laws, health and social implications of drug and alcohol abuse. DWF offers this service within the context of promoting active lifestyles, positive behaviours and building self-esteem amongst young people, with the aim of mitigating anti-social behaviour and the onset of health and well-being problems, including mental health.

Community Committee Priorities: Best City for Children & Young People, Best City for Health & Wellbeing

24. **Wellbeing Project Title:** Fairfield Family Cookery Club

Name of Group or Organisation: Flourishing Families Leeds

Amount Proposed from Wellbeing Budget: £7,381.71

Wards Covered: Bramley

Project Description: Flourishing Families would like to run a family cookery club as part of the Bramley Our Place partnership. They will shortly be starting a cookery club in their fifth partnering school in Bramley and plan to build on the success of these in seeing positive changes to the diets and cohesion of families by running an after-school Cookery Club in the Fairfield Community Centre.

Community Committee Priorities: Best City for Health & Wellbeing, Best City for Children & Young People, Best City for Communities

25. **Wellbeing Project Title:** Changing Room Interiors

Name of Group or Organisation: Wortley Football Club

Amount Proposed from Wellbeing Budget: £3,250

Wards Covered: Armley

Project Description: Wortley Football Club are seeking funding to purchase materials for joinery, electrical, plumbing, plastering, flooring and decorating to complete the interiors of their changing rooms building. The labour will be provided on a free of charge basis by tradesman associated with the club who will give up their spare time to assist them in completing the interiors of the changing rooms.

Community Committee Priorities: Best City for Children & Young People, Best City for Health & Wellbeing

26. **CIL project Title:** Upgrade to New Wortley Community Centre

Name of group or Organisation: New Wortley Community Centre

Amount Proposed from CIL Budget: £8,000

Wards Covered: Armley

Project Description: Funding will be used to improve the kitchen and serving area, new flooring and cupboards for storage.

Community Committee Priorities: Best City for Communities

27. **CIL Project Title:** Improvement to Recycling Point

Name of Group or Organisation: LCC – Watse Management

Amount Proposed from CIL Budget: £2,990

Wards Covered: Kirkstall

Project Description: To provide a concrete pad and fencing to a recycling point in the Kirkstall Ward to make it safer and easier to use.

Community Committee Priorities: Best City for Communities, Best City for Health & Wellbeing

28. **Wellbeing Project Title:** Abbey Mills Events

Name of Group or Organisation: Kirkstall Valley Development Trust

Amount Proposed from Wellbeing Budget: £3,000

Wards Covered: All Inner West (£1,000 per ward)

Project Description: The Funding is to provide a 3 Day Christmas Market at Kirkstall Abbey after a previous provider was unable to fulfil their plans. The long term aim is to secure Abbey Mills for community use. In the interim the ambition is to work alongside Kirkstall Abbey staff to create an affordable event for local residents which will be both enjoyable but will also reduce social isolation by engaging with people and signposting them to regular permanent regular activities to create a more supportive and resilient community.

Community Committee Priorities: Best City for Communities, Best City for Health & Wellbeing, Best City for Children & Young People

Monitoring Information

29. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

30. Detailed below is a project update that the Communities Team has received since the last meeting of the Community Committee in March 2019:

Name of project: Food Frenzy

31. The cookery project was delivered from two sites, one in Bramley and one in Armley, the former from Moorside Community Centre and latter, Christ Church, Armley. Five 2 hour sessions were delivered at each site on a weekly basis. Young people were able to prepare home made food each week, sometimes working on their own and sometimes working in a small group. Recipes ranged from smoothies, to pasta salads and baking. The young people gained new skills around food preparation and also learnt good practice around food hygiene practices. In total, 27 young people benefitted from the project.

32. Young people were asked what sorts of recipes they would like to make on the course, and where possible their ideas were incorporated into sessions, for example, they requested baking, which they were able to do on the final session. Young people were encouraged to participate in every aspect of the practical session, and took ownership for their own recipe, food preparation and cleanliness of the workspace.



Youth Activities Fund Position 2019/20

33. The total available for spend in Inner West Community Committee in 2019/20, including carry forward from previous year, was **£53,401**.

34. The Community Committee is asked to note that so far, a total of **£49,749** has been allocated to projects, as listed in **Table 2**.

35. The Community Committee is also asked to note that there is a remaining balance of **£3,651** in the Youth Activity Fund.

TABLE 2: Youth Activities Fund 2019/20

	Total allocation	Ward Split 8-17 Population		
		Armley	Bramley & Stanningley	Kirkstall
Income 2019/20	£38,500	£12,833	£12,833	£12,834
Carried forward from previous year	£14,901	£5,658	£4,736	£4,507
Total available (including brought forward balance) for schemes in 2019/20	£53,401	£18,491	£17,569	£17,341
Schemes approved in previous year to be delivered this year 2019/20	£11,308	£3,135	£4,595	£3,578
Total available budget for this year 2019/20	£42,093	£15,356	£12,973	£13,764

Projects 2019/20	Amount requested from YAF	Armley	Bramley & Stanningley	Kirkstall
DAZL Bramley & Kirkstall Active Communities Project d projects	£4,290		£2,145	£2,145
Mini Breeze	£10,800	£3,600	£3,600	£3,600
Basketball Sport and Active Lifestyle Project	£1,260	£1,260		
Bramley Cluster Summer Camp	£5,100		£5,100	
Climbing Youth Project	£4,091			£4,091
Breeze Saturday Night Project	£8,000	£8,000		
Activity Programme for 19/20	£4,900	£1,633.33	£1,633.33	£1,633.34
Remaining balance per ward	£3,651	£862	£495	£2,294

Small Grants & Skips Budget 2019/20

36. At the last Community Committee Funding Round ward members approved a small grants & skips budget of **£6,000**. There is currently a remaining balance of **£1,935**. Approved projects are detailed in **Table 3 & Table 4**.

TABLE 3: Small Grants 2019/20

Project	Organisation/Dept	Amount requested
New Wortley Festival - 2019	New Wortley Community Association	£500
Community Bingo	Swinnow Community Centre	£215.42
Replanting existing Armley Town Street planters	Armley Town Team / LCC In Bloom	£310
PHAB	PHAB	£265.21
Isolated Older Peoples Street Party and Christmas meal	Abbey House Museum LCC	£500
Community litter kit	Cleaner Neighbourhoods Team (West)	£248.04
Igbo Union Family Fund Day August 2019	Igbo Union Yorkshire, Northern England	£114.07
Holiday Play Schemes for children with disabilities.	Aireborough Supported Activities Scheme	£135.22
New Wortley Wellbeing Weekend - 2019	New Wortley Community Association	£500
Sport and Active Lifestyles Fair	Active Leeds	£250
O, Art Thy Heritage Traders Sings	Cultural Arts Business start-up Christmas Exhibition	£55.38
Leeds Mindfulness Co-operative	Leeds Mindfulness Co-operative	£200

Total spent so far 2019/20:	£3,292.34
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TABLE 4: Community Skips 2019/20

Location of skip	Date	Total amount
Hayleys Field Allotments	24/05/19	£298.32
Towers Resident Group	08/07/19	£175.16
New Wortley Community Association	22/07/19	£149.16
New Wortley Community Centre	24/10/19	£149.16
Total spent so far 2019/20:		£771.80

Capital Budget 2019/20

37. The Inner West Community Committee has a capital budget of **£11,680.43** available to spend, as a result of new capital injections in March 2019. Members are asked to note the capital allocation and summarised in **Table 5**.

TABLE 5: Capital 2019/20

	£
Remaining Balance March 2019	£20,132.00
Capital Injection March 2019	£12,239.23
Starting totals 2019/20	£32,371.23
Injection November 2019	£4,800.00
Total with November Injection	£37,171.23
Kirkstall CCTV	£10,000
Ball Stop Netting system	£1,990.80
Bramley Fall Park Measured Mile	£3,500
Victoria Park Traffic Calming	£10,000
Balance remaining	£11,680.43

Community Infrastructure Levy (CIL) Budget 2019/20

38. The Inner West Community Committee is asked to note that there is **£114,605.00** currently available to spend in the CIL Budget after a recent injection in October 2019.

Corporate Considerations

Consultation and Engagement

39. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

40. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

41. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

42. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

43. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

44. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

45. The Finance Report provides up to date information on the Community Committee's budget position.

Recommendations

46. Members are asked to note/consider/approve:

- a. Details of the Wellbeing Budget position (Table 1)
- b. Wellbeing proposals for consideration and approval (paragraph 20- 28)
- c. Monitoring information of its funded projects (paragraph 31-32)
- d. Details of the Youth Activities Fund (YAF) position (Table 2)
- e. Details of the Small Grants Budget (Table 3)
- f. Details of the Community Skips Budget (Table 4)
- g. Details of the Capital Budget (Table 5)
- h. Details of the Community Infrastructure Levy Budget (paragraph 38)

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Report of: Head of Stronger Communities

Report to: Inner West Community Committee
[Armley, Bramley & Stanningley, Kirkstall]

Report author: Karen McManus 0113 5350727

Date: 27th November 2019 To note

Inner West Community Committee - Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Main issues

Updates by theme:

Children and Young People: Champion Cllr H Bithell & Cllr C Gruen

3. The Inner West Children and Families Sub Group took place on 6th November at Milford Sports Centre.
4. A holistic presentation on children's access to independent play was received, which was very informative. This was introduced by the Play Strategy Officer who gave a strategic overview of the Leeds Commitment to Children's Play 2019, with presentations from Leeds Play Streets, Scrap (Scrap Sheds), Chevin Forest School and Public Health (Get Set Leeds)
5. The sub group had the opportunity to ask questions of the organisations and at the next meeting they will consider how some of these initiatives can be developed and

supported in the Inner West to extend opportunities for spontaneous independent play as a necessary and vital daily experience.

6. The next meeting will be on 5th February 10.00, venue TBC
7. Members are asked to appoint a Children & Young People Community Committee Champion from the Armley Ward to ensure that all Inner West Wards are represented. A nomination has been made on behalf of Councillor Lou Cunningham.

Inner West Youth Summit

8. The Inner West Youth Summit took place on 15th October at Leeds Art Gallery, where 57 children and young people from 12 learning providers learnt about democracy, chose what activities they would like to be delivered in their locality and had the chance to enjoy exhibitions in the art gallery and library and borrow a book using their Breeze cards.
9. Please see **appendix 1** for outcomes of the event.

Environment: Champions Cllr J Illingworth & Cllr A Smart – Update from Chris Chamberlain

Bramley / Stanningley and Kirkstall – Zone 14. Team Leader Wayne Tonks

10. We have placed four new bins to replace damaged ones in Bramley at the request of Councillor Ritchie.
11. We are still trying to keep up with the amount of cutback/gardening jobs (mainly in Bramley).
12. We have arranged that Community payback assist with work in the Ginnels at Half mile, from Stanningley Road, which has been completed to good standards.
13. The de-leafing season officially started on the 4th November. We are utilizing external resource from Continental to assist our sweepers on the main arterial routes and heavy leaf fall areas. This team will work within Bramley over the next few months too. We think this work will last around four months and will be priority for the sweeping resource. Regular updates will be provided to Elected Members during this time.
14. A couple of Neighbourhoods litter picks conducted by Phil McConnel from the Fairfields group in and around Zones 14 and 13. The Coal Hill primary school, loaned our litter equipment for a schools project with the children last month.

Armley – Zone 13. Senior Team Leader Chris Chamberlain

15. The zone continues to benefit from having 2 allocated Environmental Action Officers. There is a proposal to introduce a 3rd Officer to work within the zone along with the proposed area for the Public Spaces Protection Order (PSPO) in Headingley / Hyde Park and Little London and Woodhouse. The primary work of this Officer potentially is to deal with the PSPO legislation in the 3 areas and cover for any absences. A further update will be provided when able.
16. The vacancy for the mechanical footpath sweeper has been filled in the Armley team. This now allows us to have the 2 footpath sweepers working across 7 days which were without since July. I am also in the process of recruiting to the vacant Assistant Chargehand position within the zone and interviews for this will take place on Friday 15th November 2019. Once filled, this will bring the zonal cleansing resources back up to being fully staffed on the structure. All staff are now back in work too except 1 who is on maternity leave until approximately May 2020 which we will definitely benefit from due to having a couple of staff on long term sickness and light amended duties.
17. We continue to support Numerous Community litter picks supported through provision of equipment, collection of waste and support on the day. The multi-agency action / engagement day was successful with results hopefully being made available at the Cleaner, Greener, Safer sub group meeting being held on Wednesday 20th November. I am meeting with the New Wortley Community Centre in early December to discuss how the Cleaner Neighbourhoods Team can assist and work with their Urban Task Force group which is being set up. The aim is to identify areas within New Wortley that can be improved and more appropriately used. My team will provide relevant equipment and resource to compliment the good work proposed by the centre. We will also remove any waste created as part of this work.
18. All graffiti has been removed from Armley Town Street as part of the Armley Town Team project. This work completed by our graffiti team was paid for by the 3 Elected Ward Members. Further work is being planned to continue this graffiti removal down onto Ledger Way over the next few weeks.
19. The Love Where You Live project has been completed on Back Nuninngton Street with 2 other streets within the area being identified to next work on.
20. Public Spaces Protection Order (PSPO) work is still ongoing and progress is still good with less need for further enforcement action due to compliance. We recently hosted some representatives from Durham County Council who were interested in how we introduced and enforced the scheme, feedback from them was very positive.
21. The vehicle involved in the multiple fly tipping incidents around West Leeds has now been destroyed. Prosecution against the owner is now with legal. There are other prosecutions pending in connection with this case.

22. There are 3 other pending prosecutions relating to fly tipping that will be sent to legal to have summons raised over the next few weeks. Further details will be provided on conviction.

23. Some examples of recent / ongoing environmental action work:

Properties on Eyres Terrace and Aberdeen Grove we will be undertaking Work in Default completed on a property on Raynville Mount which has made a great improvement. Station Way fly tipping which was reported in the Yorkshire Evening Post with CCTV of an unidentifiable vehicle. After some local publicity we think we now have grounds for interviewing the owner of a similar vehicle to that used. A resident of Westerley Rise who hasn't paid a fine for littering will now be prosecuted.

Community Safety: Champion Cllr K Ritchie – update from John McKimmings

24. There are currently 56 open cases within the Inner West area. This is a decrease of 13 on last report. The ward breakdown is:

Armley – 20 (-5)

Bramley & Stanningley – 19 (-)

Kirkstall – 17 (-7)

25. The main case type in this area remains threats/actual violence which accounts for 15 (-9) of the active cases. Breaking this down further, there are 5 (-3) in Armley Ward, 2 (-2) in Kirkstall ward, and 8 (-4) in Bramley & Stanningley Ward. 2 of the cases in Bramley ward relate to linked juvenile defendants and both are now subject to injunction orders – their behaviour has impacted on both Bramley/Stanningley ward and Kirkstall Ward mainly around retail outlets. The remaining cases relate to adults and are not linked. There are some factors that stand out, but not sufficient to constitute a significant rise in these types of offending, but there are 2 cases in the Armley ward relating to specifically targeted abuse and threats, and are serious in nature – one involves a Polish victim and perpetrator and has resulted in numerous community tensions; and the second has a hate element involving an Asian British victim, and a white British accused who is also known to be involved in far right activity. Obviously, both cases have heavy police involvement.

26. The second main case type is noise nuisance, accounting for 11 cases. These are evenly spread across the wards and unconnected. The types of noise are mainly attributed to loud music/raised voices, but there are a number relating to dog barking also. There is currently a slight increase in noise cases in the Kirkstall ward which is due to the student community who have recently returned for the academic year, and

there are plans in place for peak times in the year where noise nuisance is likely to occur so that issues can be dealt with swiftly.

27. There are 5 (-1) cases relating to drug supply/misuse in the inner west area, all are unconnected. Whereas cannabis was previously the main drug issue, this has been replaced by issues relating to other Class A and B drugs – amphetamine, cocaine, heroin etc. The split by ward is Armley – 2; Kirkstall – 1; and Bramley 2.

Employment, Skills & Welfare: Champions Cllr J Heslewood & Cllr J McKenna

Employment & Skills Workshop

28. The Employment & Skills Workshop took place at Bramley Community Centre on 22nd October 2019, the following services attended on the day to offer advice and volunteering opportunities to residents who were seeking to find employment.

29. Step in To Care, NHS, McDonalds, Job Shop, Adult Learning, Employment Access & Growth Team, Bramley Elderley Action, The Conservation Volunteers, Forging Futures, Sport Works Yorkshire, Housing Income Team were also in attendance to offer benefit advice.

30. Twenty people attended on the day who spent time with each of the services present, the feedback received was positive, we look forward to planning future events.

Community Engagement: Forums

Armley Forum

31. The Armley Forum met on 17th September 2019 at Armley Community Hub and discussed the following:

32. West Yorkshire Police provided their regular policing update for the area. Compared with 2017/18 there has been an overall crime reduction of 6% in the Armley ward, but an increase in anti-social behaviour of 3.5%.

33. Highways answered questions on measures to reduce speeding (on Stanningley Road in particular) as this is a matter of public concern following recent accidents. Members of the public were told that Highways would request a mobile camera as an interim measure (with a view to getting a fixed camera).

34. The Child and Adolescent Mental Health Service (CAMHS) attended and gave a service overview, plus an update on the proposed build in the locality. This proposed 22 bed unit will be at St Marys Hospital, with a proposed opening date of December 2021.

35. The next meeting will take place on 19th November 2019 at Armley Community Hub.

Bramley & Stanningley Forum

36. The Bramley Forum last met on the 26th September 2019 and discussed the progress on the work to the A647 bus lane, working is due to start February 2020 to complete by March 2021, this is part of a programme of work to ease congestion across Leeds.

37. It was also reported that to improve the look and feel of the environment it is planned to improve crossing facilities, seating and planters at Bramley bus interchange.

38. The next meeting is scheduled to take place on Thursday the 28th November.

Bramley Our Place Partnership – Broadleas and Fairfields – Update from Harpreet Singh

39. The Bramley Our Place Partnership was brought together to develop a local improvement plan for Bramley, focusing on the Broadleas and Fairfields.

The partnership is continually developing a work programme against the 3 identified priorities which will be underpinned by community engagement. These include;

- Children & Young People
- Community Safety & Environment
- Jobs & Skills, educational attainment (increased employment and more of the community in learning)

40. The summer saw a whole host of activities for children & young people in these areas such as, the Healthy holidays programme providing a range of free activities. The activities include sports, music, dance, arts, crafts, cooking, reading and lots more. Each activity also included a healthy meal. After taking review of the partnership in October 2019, a new pathway has been identified to deliver further change. This approach will be delivered by using the existing governance arrangements of Bramley Our Place sub group structures, to take a commissioned approach to delivering projects via funding from (but not exclusively), the community committee and other funding sources. Already a range of project briefs and proposals are being drawn up with partners to bring positive outcomes in these areas.

41. The Communities team have been involved in a number of capacity building initiatives to bring a disused Community Centre back to life. Fairfield Community Centre has had a number of strong days of community engagement with a range of partners targeting problematic streets within the estate especially where community contact has traditionally been poor. Previously managed by Leeds City Council, the centre is currently in the process of an asset transfer to a local charity who are hoping the community will be active in using the centre. Learning is being drawn from experience

of capacity building focused on other previously disused centres such as Swinnow Community Centre which has now received awards for a centre entirely run by local community volunteers. It is hoped that the learning can be replicated at Fairfield Community Centre and a number of further community capacity building events are being arranged.

42. The 3 sub-groups will continue to meet quarterly and work coherently to develop localised projects in line with the priorities of the partnership.

Community Engagement: Social Media

43. **Appendix 2**, provides information on posts and details recent social media activity for the Inner West Community Committee Facebook page.

44. **Appendix 3**, Inner West Newsletter.

Priority Neighbourhoods – Update from Rachel Marshall

45. The New Wortley Core Team continues to meet every 6 weeks to bring together partners, monitor progress against agreed actions and ensure there is a collective, joined up approach to work taking place within the priority neighbourhood. Sub groups are aligned to the core priorities Children & Young People, Employment, Skills & Learning, Community Voice, Health & Wellbeing consider the Neighbourhood Action plan on a particular theme with barriers and larger issues to progress flagged back to the Core Team for a more strategic approach. The Core Team met on 4th November to discuss the recent IMD data and plans for the Neighbourhood Improvement Board in January. There was agreement to take a strategic Core Team focus on the children and young people recognising the need to prioritise this theme of work from the analysis of the recent household surveys, the updated IMD data and conversations with colleagues from New Wortley Community Centre.

46. The Safer Cleaner Greener Sub Group meets every 6 -8 weeks and is progressing a localised action plan. The sub group recently coordinated a Multi-Agency Community Engagement Afternoon on the 29th October. The event included cleansing / awareness activity from the Cleaner Neighbourhoods Team, door knocking, and the delivery of the recently produced information booklets and Fridge Magnets (bearing contact details for key agencies). The door knocking exercise gave opportunity to undertake resident surveys and the provision of general advice. The day was well supported by partners and feedback is currently being collated to be reviewed by the partnership.

47. The Children & Young Peoples Partnership worked with Active Leeds to put on a sports fair at Dixon's Unity Academy in October which provided children and families with an opportunity to see the wide range of sporty activities on offer in their local communities. The event allowed parents to have a look at the school and the children visiting from local primary schools mixed with the older young people to try different activities i.e.

climbing wall, dance class and games. There was excellent feedback from the school and visitors with opportunities for groups to connect with each other. New Wortley Community Centre had a stall which recruited 3 young people including Dixons Head Girl to be on their newly formed Childrens Board. The board will look at issues affecting young people in New Wortley and funding opportunities for projects and activities.

Town Centres Update – from Pete Mudge

48. Town Street Armley continues to work with all partners to strengthen its future: The Town Team is finalising Santa's Cave for Independents Day on Saturday 7th December when there will also be shop window hunts for accompanied youngsters, decorated shop windows and other activities to attract ever more shoppers and visitors to the developing Armley Village Centre. Paint has been bought in readiness for volunteers to tidy up the main centre and the Business Improvement District development group is getting set for its first meeting on 14th November. A further initiative soon to be launched aims to stop drug dealing so the evening as well as daytime appeal can improve.

Updates from Key Services

Housing Leeds – Update from Paul Densley & Maddie Edwards

49. Housing Update

Kirkstall

50. A Closure Order for ASB was obtained for a property in Kirkstall

51. A number of unmaintained communal sites were identified as neglected, the local initiatives money was utilised to tidy the sites up to enable them to be included on the grounds maintenance contract. Community payback referrals completed to remove self seeders/overgrown vegetation on the Gilberts/Sandford & St Matthias areas.

Bramley

52. Hoarding customer (house full of pizza boxes, has removed all of them), and engaging with support.

53. Bramley Funday completed with Housing HAP support – several thousand attendees.

54. Hedge on St Catherine's Brought up to maintenance spec by volunteers – and now has been added to contract.

Armley

55. Wortley Towers and Heights community fun day organised by Amena.

56. Positive comments re: cleanliness of Clyde blocks from ASB officer.

57. Positive comments about block safety at the Raynvilles.

58. Hedges Removed at Houghley Square communal area that were unmaintained and causing a vehicle hazard

59. Inner West HAP

Budget for 2019/20	£54,466.78	
Carry Forward from 2018/19	£10,192.19	
TOTAL 2019/20 BUDGET	£64,658.97	

Approved Budget Spend 2019/20	£23,043.37	
Available Budget	£41,615.60	

HAP themes	Number of projects submitted	Number of projects approved	Other funding confirmed/given in kind	Amount Committed by Panel	% committed
Inner West Total	22	8	£29,430.00	£23,043.37	35.64%

60. Bids Approved since last update

Address/Who	Scheme	Amount Awarded by HAP
Wortley MSFs	Planting of an Orchard in the greenspace around the blocks	£4790.00
BARCA	Funding for Broadlea Tea-time youth club	£3891.00
Moorsides	Funding xmas parties (one for older people and one for youths)	£500.00

61. Community Payback

HAP	Number of referrals	Open	Complete	Total number of team days taken
Inner West	39	25	10	40.5

Consultation and Engagement

62. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

63. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

64. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

65. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

66. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

67. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

68. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

69. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

70. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

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Inner West Youth Summit

15th October 2019



Community Committee

57 Children from 12 learning providers attended the Inner West Youth Summit at Leeds Art Gallery. They worked with local elected members to set out the priority for the Youth Activity Fund spending for 2020/2021. The children would like activities to be fun, engaging and supportive. Their priorities are as follows:

What?

Harry Potter Workshops



Multi Sports



Play in the park



Cooking # 4



Lego # 5

Fun Day # 6



Do you Dare # 7

Playscheme # 8



Where?

Inside V's Outside

The majority (67%) wanted a variety of activities inside and outside

Home V's Away

54% Wanted activities in their local area with only 2% wanting to travel out of area for activities. 44% didn't mind either



When?

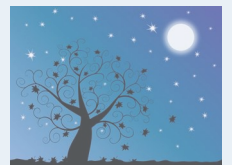


School holidays are the most popular at 38%

26% would like activities after school

18% would like activities in the evenings

18% would like activities at the weekend



Young Peoples Ideas



Community Committee

During the activity, Young People were asked to share their ideas for activities that could be provided in their area, the suggestions they have given are:

- ★ Life Skill Lessons / Sex and Relationship education
- ★ Computer sessions
- ★ Drawing Class
- ★ Music activities such as Guitar / Drumming Club
- ★ Sports activity including tennis, rugby, general fitness and a charity run
- ★ Reading Club
- ★ Fortnite gaming club
- ★ Nerf blasting club
- ★ Outdoor activities including rock climbing, canoeing and wall climbing

In addition to the above, Young People also came up with some ideas that were outside of the remit of the Youth Activity Fund but worth noting:

- ★ Mental Illness -Workshops in schools and Hubs around town, Places to talk and chill out zones
- ★ More Uniformed Groups. E.G.
- ★ More Resources in school E.G. stationary / supply teachers
- ★ Youth Centre more central in Bramley
- ★ Recycling bins in school and recycling projects
- ★ Renovate Parks
- ★ Skate Park in Bramley



Inner West Community Committee
FACEBOOK highlights
 11th September 2019 – 8th November 2019

Since 5th June 2019 the Inner West Community Committee Facebook page has gained: **21 new page 'likes'** (and currently has) **895 followers**.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction!!

By far the most popular post since the 11th September was the posting regarding the Inner West Employment Workshop.

- has been shared 31 times
- **has reached a total of 6,711 people**

The following are screenshots of the most popular three posts since the 11th September. Alongside it are the figures for how many people were 'reached' and how many people 'engaged' with the post.

1st Place – 6,711 people had this post delivered to them and it had 291 post clicks, with **86** likes, comments and shares.

Leeds City Council Inner West Community Committee
 Published by Karen M Lcc (?) · 21 October at 15:31 · 🌐

FREE EVENT HAPPENING TOMORROW!!!
 EMPLOYMENT & SKILLS WORKSHOP
 Bramley Community Centre
 Waterloo Lane, LS13 2JB... See more

EMPLOYMENT & SKILLS WORKSHOP
 Bramley Community Centre
 Waterloo Lane, LS13 2JB
 22nd October 2019
 2.30pm till 5pm

Come along to this **free** event to find out more about development opportunities, employment skills, volunteering, benefit advice, also meet Organisations who have job opportunities.

Refreshments will be available free of charge.

JOB SHOP	FORGING FUTURES
NHS 3PM	ADULT LEARNING 3.30PM
BENEFIT ADVICE	APPRENTICESHIPS
STEP INTO CARE	E-HUB
UNIVERSAL CREDIT ADVICE	

Performance for your post

6,711 People Reached

86 Reactions, comments & shares 🗨️

43 Like	6 On post	37 On shares
1 🤔 Haha	0 On post	1 On shares
11 Comments	2 On Post	9 On Shares
31 Shares	29 On Post	2 On Shares

291 Post Clicks

45 Photo views	0 Link clicks 🗨️	246 Other Clicks 🗨️
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NEGATIVE FEEDBACK

1 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts



2nd Place – 1,053 people had this post delivered, with 76 post clicks. There was also **24** comments, likes and shares

Post Details

Leeds City Council Inner West Community Committee
Published by Karen M Lcc [?] · 10 October at 19:00 · 🌐

Live in the LS5 Kirkstall area?
FREE indoor bouldering taster sessions for young people 11 to 17 years.
Friday 4.15 - 5.45pm... See more

Performance for your post

1,053 People Reached

24 Likes, Comments & Shares [?]

16 Likes	5 On Post	11 On Shares
2 Comments	0 On Post	2 On Shares
6 Shares	6 On Post	0 On Shares

76 Post Clicks

17 Photo views	0 Link clicks [?]	59 Other Clicks [?]
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NEGATIVE FEEDBACK

0 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears in posts.



3rd Place – 564 people had this post delivered to them. There were **16** post clicks, with 12 likes, comments and shares.

POST DETAILS

Leeds City Council Inner West Community Committee
Published by Karen M Lcc [?] · 29 October at 13:17 · 🌐

Performance for your post

564 People Reached

12 Likes, Comments & Shares *👤*

7 Likes	5 On Post	2 On Shares
3 Comments	3 On Post	0 On Shares
2 Shares	2 On Post	0 On Shares

16 Post Clicks

3 Photo views	0 Link clicks <i>👤</i>	13 Other Clicks <i>👤</i>
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NEGATIVE FEEDBACK

0 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts



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Employment & Skills

Workshop

The Employment & Skills Workshop took place on 22nd October at Bramley Community Services.

Different services came together to offer advice and guidance to local residents on seeking employment as well as volunteering. Local organisations such as the NHS and McDonalds, with job opportunities also attended on the day to speak to people about the application process. Feedback on the day was very positive.



Game Safety Course

Funding from your local councillors has allowed for a game safety course to take place in Bramley, the course is aimed at children & young people to teach them how to be safe on the internet.

Free Game and Online Safety Course

The internet is amazing. Children can play, learn, create and connect - opening up a whole world of exciting possibilities. But with the digital world changing all the time, how can you make sure your child's staying safe? **For Ages 8 - 18 Years**

Learn About

- ✓ Internet Safety
- ✓ Online Risk
- ✓ Gaming Safe Online
- ✓ Cyber Bullying
- ✓ Sexting
- ✓ Online Chat & web
- ✓ Virus and symptoms
- ✓ Trolling
- ✓ DeepFakes

In Partnership with

FREE Visit our Website and book a space

Leeds CITY COUNCIL the computer assistant GR

Leeds Little Free Libraries

A £3,000 grant from your local councillors via the Leeds City Council Inner West Community Committee enabled 3 Little Free Libraries to be put up, 2 in Kirkstall and 1 in Armley.



Thank you from the Communities Team - Localities Officer : Karen McManus

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